

## Request the renewal of Representative Office (RO)

1. Application for the registration renewal of representative office;
2. Letter of proposal from the holding company to request the renewal of representative office;
3. Company's previous movement report, especially the complete and on-time payments of custom, taxes and other fees in relation to the business operation;
4. Report future movement plan of the representative office;
5. Original registration of the representative office;
6. Copy of domestic tax registration certificate;
7. Copy certificate of salary tax payment.



ກົມສົ່ງເສີມການລົງທຶນ  
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ການຂໍຕໍ່ໃບອະນຸຍາດລົງທຶນ

Request the renewal of investment license

ການຂໍຕໍ່ອາຍຸຫ້ອງການຜູ້ຕາງໜ້າ

Request the renewal of Representative Office (RO)

## ເອກະສານຂໍຕໍ່ໃບອະນຸຍາດລົງທຶນ

1. ໃບສະເໜີຂໍຕໍ່ໃບອະນຸຍາດລົງທຶນ;
2. ບົດບັນທຶກກອງປະຊຸມສະພາບໍລິຫານ ຫຼື ຜູ້ຖືຮຸ້ນຂອງບໍລິສັດ;
3. ບົດລາຍງານການເຄື່ອນໄຫວຂອງບໍລິສັດໃນໄລຍະຜ່ານມາ ແລະ ແຜນການເຄື່ອນໄຫວຕໍ່ໜ້າຂອງບໍລິສັດ ພ້ອມທັງເອກະສານອ້າງອີງເຫດຜົນໃນການຂໍຕໍ່ອາຍຸໃບອະນຸຍາດລົງທຶນ;
4. ແຜນການເຄື່ອນໄຫວຕໍ່ໜ້າຂອງບໍລິສັດ;
5. ໃບອະນຸຍາດລົງທຶນສະບັບຕົ້ນ;
6. ສໍາເນົາໃບທະບຽນວິສາຫະກິດ;
7. ສໍາເນົາໃບທະບຽນອາກອນພາຍໃນ;
8. ສໍາເນົາໃບອະນຸຍາດດໍາເນີນທຸລະກິດ;
9. ສໍາເນົາກົດລະບຽບບໍລິສັດ;

## Request the renewal of investment license

1. Proposal requesting the renewal of investment license;
2. The meeting minutes of executive council or stockholders of the company;
3. Company's previous movement report especially the complete, and on-time payments of customs, taxes and other fees in relations to the business operation;
4. Report of future movement plan of the company;
5. Original of Investment license;
6. Copy of enterprise registration certificate;
7. Copy of domestic tax registration certificate;
8. Copy of business operation license;

## ເອກະສານຂໍຕໍ່ອາຍຸຫ້ອງການຜູ້ຕາງໜ້າ

1. ຄໍາຮ້ອງຂໍຕໍ່ອາຍຸຫ້ອງການຜູ້ຕາງໜ້າ;
2. ໃບສະເໜີ ຫຼື ຂໍ້ຕົກລົງຂອງບໍລິສັດແມ່ຢູ່ຕ່າງປະເທດກ່ຽວກັບການຂໍຕໍ່ຫ້ອງການຜູ້ຕາງໜ້າ;
3. ບົດລາຍງານການເຄື່ອນໄຫວຂອງບໍລິສັດໃນໄລຍະຜ່ານ ແລະ ແຜນການເຄື່ອນໄຫວໃນຕໍ່ໜ້າຂອງບໍລິສັດ;
4. ໃບອະນຸຍາດຫ້ອງການຜູ້ຕາງໜ້າສະບັບຕົ້ນ;
5. ໃບຢັ້ງຢືນການນໍາເຂົ້າທຶນຈົດທະບຽນ ຈາກທະນາຄານແຫ່ງ ສປປ ລາວ;
6. ສໍາເນົາໃບທະບຽນອາກອນ ແລະ ເອກະສານຢັ້ງຢືນການປະຕິບັດພັນທະຕ່າງໆ;;