

Complementary documents request the change of director of the company or of the representative office

1. Proposal requesting the change to a new director;
2. The meeting minutes of executive council or stockholders of the company and letter of appointment;
3. Letter of attorney from the format director and the new officially appointed director;
4. Copy passport and brief biography of a new stakeholder (for foreigners), if the new stakeholder is a Lao citizen, a copy of national identity card, family book and criminal record is required;
5. Copy of investment license/registration certificate of representative office;
6. Copy of enterprise registration certificate (if any);
7. Copy of tax registration certificate (if any);
8. Copy of business operation license (if any);



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ການຂໍປ່ຽນແປງຂາຮຸ້ນບໍລິສັດ

Complementary documents requesting for the change of company's stockholding

ການຂໍປ່ຽນຜູ້ອຳນວຍການບໍລິສັດ ຫຼື ຫ້ອງການຜູ້ຕາງໜ້າ

Complementary documents request the change of director of the company or of the representative office

**ເອກະສານປະກອບຂໍ້ປ່ຽນແປງຂາຮຸ້ນ
ບໍລິສັດ**

1. ໃບສະເໜີຂໍ້ປ່ຽນແປງຂາຮຸ້ນຂອງບໍລິສັດ;
2. ບົດບັນທຶກກອງປະຊຸມສະພາບໍລິຫານ ຫຼື ຜູ້ຖືຮຸ້ນຂອງບໍລິສັດ;
3. ໜັງສືມອບໂອນຮຸ້ນ ຫຼື ສັນຍາ ຊື້-ຂາຍ ຮຸ້ນທີ່ໄດ້ເຊັນກັນລະຫວ່າງສອງຝ່າຍ ເຊິ່ງໄດ້ທະບຽນສານ;
4. ສໍາເນົາໜັງສືເດີນທາງ (Passport) ແລະ ຊີວະປະຫວັດຫຍໍ້ຂອງຜູ້ຖືຮຸ້ນຄົນໃໝ່ (ສໍາລັບຄົນຕ່າງປະເທດ) ຫຼື ສໍາເນົາບັດປະຈຳຕົວ, ສໍາເນົາສໍາມະໂນຄົວ ແລະ ໃບແຈ້ງໂທດ (ສໍາຫລັບຄົນລາວ);
5. ສໍາເນົາໃບອະນຸຍາດລົງທຶນ;
6. ສໍາເນົາໃບທະບຽນວິສາຫະກິດ;
7. ສໍາເນົາໃບທະບຽນອາກອນພາຍໃນ;
8. ສໍາເນົາໃບອະນຸຍາດດໍາເນີນທຸລະກິດ;

ຄໍາຮ້ອງທີ່ຍື່ນ ຈໍານວນ 6 ຊຸດ ແລະ ຜູ້ລົງທຶນຕ້ອງເກັບສໍາເນົາຄໍາຮ້ອງຂໍລົງທຶນ 1 ສະບັບ ໄວ້ເປັນຫລັກຖານ.

**Complementary documents
requesting for the change of
company's stockholding**

1. Proposal for the change of company's stockholders;
2. The meeting minutes of executive council or stockholders of the company;
3. The MOU of share's transfer or (draft) stockbrokerage between two parties;
4. Copy passport and brief biography of a new stakeholder (for foreigners), if the new stakeholder is a Lao citizen, a copy of national identity card, family book and criminal record is required;
5. Copy of investment license;
6. Copy of enterprise registration certificate;
7. Copy of domestic tax registration certificate;
8. Copy of business operation license;

The submitted application must be 6 sets and the investor must maintain 1 copy as the evidence.

**ເອກະສານປະກອບຂໍ້ປ່ຽນຜູ້ອໍານວຍການ
ບໍລິສັດ ຫຼື ຫ້ອງການຜູ້ຕາງໜ້າ**

1. ໃບສະເໜີຂໍ້ປ່ຽນຜູ້ອໍານວຍການຄົນໃໝ່;
2. ບົດບັນທຶກກອງປະຊຸມສະພາບໍລິຫານ ຫຼື ຜູ້ຖືຮຸ້ນຂອງບໍລິສັດ ພ້ອມໝັ້ງສືແຕ່ງຕັ້ງ;
3. ໃບມອບສິດຜູ້ອໍານວຍການຄົນເກົ່າ ແລະ ຜູ້ທີ່ຖືກແຕ່ງຕັ້ງເປັນອໍານວຍການຄົນໃໝ່;
4. ສໍາເນົາໜັງສືເດີນທາງ (Passport) ແລະ ຊີວະປະຫວັດຫຍໍ້ຂອງຜູ້ຖືຮຸ້ນຄົນໃໝ່ (ສໍາລັບຄົນຕ່າງປະເທດ), ຫຼື ສໍາເນົາບັດປະຈຳຕົວ, ສໍາເນົາສໍາມະໂນຄົວ ແລະ ໃບແຈ້ງໂທດ (ສໍາຫລັບຄົນລາວ);;
5. ສໍາເນົາໃບອະນຸຍາດລົງທຶນ/ຫ້ອງການຜູ້ຕາງໜ້າ;
6. ສໍາເນົາໃບທະບຽນວິສາຫະກິດ (ຖ້າມີ);
7. ສໍາເນົາໃບທະບຽນອາກອນ (ຖ້າມີ);
8. ສໍາເນົາໃບອະນຸຍາດດໍາເນີນທຸລະກິດ (ຖ້າມີ);